



October 6, 2009

To the Parents/Guardians of Students at Sacramento Charter High School,

You are receiving this notice because your child is eligible for additional tutoring services under the federal *No Child Left Behind (NCLB) Act of 2001*.

Este aviso está disponible en español en la oficina de Sac High (This notice is available in Spanish in the Sac High main office).

Tutoring (Supplemental Education Services) will be offered during the 2009-2010 school year at no cost to you because your child receives free or reduced cost lunches. The tutoring must take place outside of normal school hours. Each student will have an individualized learning plan.

The tutoring is optional. You must submit the enclosed form by the deadline to be able to receive these services.

It is your right to select the company that you would like to work with your child if you choose to take part in this program. Enclosed is a list of California Department of Education (CDE) approved tutoring organizations that have given us additional information to help you select your child's provider. However, you may select any provider approved by the CDE by searching <http://www.cde.ca.gov/ta/ac/ti/supplemental.asp>. Not all of the providers listed on the website work with high school aged students or the Sacramento area.

If you are interested in your child receiving these additional tutoring services (scheduled to begin in November 2009 and continue through the spring), complete the attached form and return it to Sac High **no later than October 27, 2009**. To submit the application you may:

- Mail the form to Sac High, Attention: N. Michalik, PO Box 5038, Sacramento, CA 95817
- Fax the form - Attention N. Michalik – (916) 277-7105
- Drop the form at the Sac High main office

Additional forms are available at the Sac High main office or online at www.sachigh.org.

Forms are due by October 27, 2009

If the number of students requesting additional tutoring services exceeds the funds available to provide these services, priority will be given to low-achieving students first (based on state standardized test scores in math and English-language arts).

Please do not hesitate to contact me if you have questions regarding these services.

Sincerely,

Nicole M. Michalik, Ph.D.
Title I Coordinator, St. HOPE Public Schools
(916) 649-7952
nmichalik@sthopepublicschools.org

Attn: Nicole Michalik, Ph.D.

Sacramento Charter High School

"Service for Others"

2315 34th Street, Sacramento CA 95817

916/277-6200

Parent Request for Tutorial Services (Supplementary) - 2009-2010 School Year

Student's Name: _____ Phone #: _____
(Last) (First)

Student's Address: _____
(Street) (City) (Zip)

Parent's Name: _____

Student's Current Grade: _____

As the parent/guardian of this student, I have selected the following agency/provider to provide tutorial support: **(Please make three (3) choices)**

Name of Selected Tutoring Provider

1st Choice: _____

2nd Choice: _____

3rd Choice: _____

I understand that:

1. My student must regularly attend or log on to the program. If he/she is consistently absent, my student will be dropped from the program.
2. The district is only obligated to pay up to the state mandated dollar amount (which is still to be determined) for the services I have selected.
3. If I cancel the service with this provider during the year, I will be allowed to select another provider up to the total allocation per student.
4. Tutorial services will terminate on May 31, 2010 or when my student has utilized the funds up to the state mandated allocation for his/her tutorial support, whichever comes first.
5. Any transportation costs to and from the tutor/supplemental service provider's location are the responsibility of the parent.
6. I must attend a meeting with a representative of the provider and the school liaison to develop and sign the Individual Supplemental Services Agreement for my student prior to starting tutoring.
7. I hereby authorize the school liaison to release my student's information to the tutoring provider.

Parent Signature

Date

Forms are due by October 27, 2009 to be eligible to receive services

- Mail the form to Sac High, Attention: N. Michalik, PO Box 5038t, Sacramento, CA 95817
- Fax the form - Attention N. Michalik - (916)277-7105
- Drop the form at the Sac High main office